


MINUTES OF IQAC MEETINGS HELD DURING THE ACADEMIC YEAR 2022-23

S.No	Date	Agenda	Resolution	Action Taken
1	22.07.2022	Conduct of Orientation Programme to First Year UG Students	Resolved to conduct One Week Orientation Programme (from 25.07.2022 to 29.07.2022) to all the First Year Undergraduate Students admitted during the Academic Year 2022-23.	Orientation Programme for all the First Year UG students was organized from 25.07.2022 to 29.07.2022 at Auditorium
2	05.09.2022	Conduct of Orientation Programme to Teaching Staff	1) Resolved to organize a Orientation Programme to Teaching Faculty Members to create awareness on the avenues available for Research Projects. 2) Resolved to organize a Meeting cum Orientation Programme to select group of Faculty Members to discuss and deliberate on the Annual Quality Assurance Report (AQAR) 2021-22.	1) Orientation Programme on Funding Agencies for Educational Training and Research was organized on 21.09.2022. 2) A Meeting cum Orientation Programme to Faculty Members was organized on 14.10.2022 at IQAC Conference Hall.
3	30.11.2022	1) Orientation Programme to Teaching Staff during December 2022. 2) Registration for NIRF 2023.	1) Resolved to organize a Orientation Programme to Teaching Faculty Members on 17 th December 2022, in collaboration with Department of Library Science, on Scholarly Resources for Academic Excellence. 2) Resolved to collect data and upload the same in NIRF Portal after successful registration. 3) Resolved to conduct successive IQAC Meeting with select staff members of all Academic Departments to collect required data for preparing AQAR 2021-22 and Self Study Report (SSR).	1) One Day State Level Seminar was organized on 'IDENTIFICATION OF FAKE, PREDATORY AND CLONED JOURNALS' for Faculty Members and Research Scholars on 15.10.2022. 2) Data for NIRF Ranking was collected and uploaded in the NIRF Website. 3) Successive Meetings were organized for AQAR 2021-22 and SSR Data Collection.
4	05.01.2023	1) Data Collection for NAAC SSR 2) Feedback from Students	1) Resolved to conduct a Meeting of IQAC regarding the preparation of SSR 2) Resolved to collect Feedback from Students, Alumni and Teaching Staff by the end of Jan. 2023.	1) A meeting was organized on 25.01.2023 for SSR Data Collection. 2) Stakeholders' Feedback was collected during January 2023.
5	13.04.2023	1) Internal Academic Audit for the AY 2022-23 2) External Academic Audit for the AY 2022-23	1) It was resolved to conduct the Internal Academic Audit in the first week of May 2023. 2) It was resolved to conduct the External Academic Audit, immediately after the completion of Internal Academic Audit, by the mid of May 2023.	1) Internal Academic Audit was conducted on 4 th & 5 th May 2023. 2) External Academic Audit was conducted by the External Academic Auditors on 9 th May 2023.




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